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**FOREST & ENVIRONMENT DEPARTMENT**

RESOLUTION

The 14th June 2006

SUBJECT: Constitution of Orissa Forestry Sector Development Society for Orissa Forestry Sector Development Project.

The Government of Orissa has been considering the programmes for restoration of degraded forests and to improve the income level of villagers by promoting sustainable forest management including plantation through Joint Forest Management and community/ tribal development, thereby improving ecology and alleviating poverty. There is an urgent need for improving the living condition of the people, mostly tribals residing in and around forest by providing them livelihood support consistent with conservation of forest and its sustainable management. This is consistent with the development policy of the State, particularly in the forestry sector and in accordance with the National Forest Policy. The Japan Bank for International Co-operation (JBIC) is supporting the Government of Orissa in a Orissa Forestry Sector Development Project (OFSDP) with a view to enabling the Orissa Forest Department to achieve the project outputs. The Project will cover forests and forest areas including Protected Areas in: i) 11 territorial forest divisions, i.e., Rourkela, Bonai, Deogarh, Kheonjhar, Angul, Phulbani, Balliguda, Paralakhemundi, Rayagada, Koraput and Jeypore Divisions; ii) one wildlife division, i.e., Satkosia Wildlife Division for biodiversity conservation; and iii) two wildlife divisions, i.e., Balasore and Bhadrak Wildlife Divisions for coastal belt plantation.

2. In order to facilitate smooth implementation of the project, it has been considered expedient and necessary to constitute a society, namely, **“Orissa Forestry Sector Development Society”** as an autonomous organization under the administrative control of the Government of Orissa, Forest & Environment Department. This society will be registered under the Societies Registration Act, 1860. The Society will have necessary operational flexibility and subject to the overall directions and control of the State Government.

**3. Constitution of the Society:** The Society shall be called “Orissa Forestry Sector Development Society”. The registered office of the society will function at– Aranya Bhawan, PO- Chandrasekharapur, Bhubaneswar, District- Khurda. The Government may, however, notify any other place as its functional office from time to time. Forest and Environment Department would extend necessary logistic and budgetary support to Society. Its area of operation will be whole of Orissa and it will be an autonomous Society. It may, also participate in research and consultancy activities even outside Orissa.

**4. Aims and objectives of the Society:** The aims and objectives of the Society shall be to implement the Orissa Forestry Sector Development Project (OFSDP) for improving environment through restoration of forests and alleviating poverty by improving the income level of villagers through promotion of sustainable forest management and community development practices.

The Society will specifically work for :

- i. Restoration of degraded forests with active participation of the people in selected villages following the joint forest management approach— preparing and implementing area specific and integrated micro plans.
- ii. Promotion of community /tribal development through own initiative and convergence of development schemes.
- iii. Enhancing capacity of participating communities and the members of the Project Management Unit (PMU), Divisional Management Units(DMU) and Field Management Units (FMU) and other staff engaged in the project.
- iv. Raising coastal shelter belt plantations, and other plantation modules.
- v. Adoption of modern techniques of scientific management for accelerated benefits from integrated development programmes,
- vi. Effective dissemination of information through appropriate extension activities,
- vii. Achieving convergence and synergy through co-ordination of activities of various agencies engaged in development of forestry sector.
- viii. To monitor and evaluate implementation of project and provide feed-back to the Forest Department/ user groups.
- ix. To undertake such other programmes/ activities as may be assigned to it by the State Government from time to time.

**5. High Power Committee (HPC):** There shall be a High Power Committee with following composition as the highest decision making body.

1	Chief Secretary	Chair Person
2	Agriculture Production Commissioner- <i>cum</i> -Additional Chief Secretary	Vice-Chair Person
3	Secretary, Forest & Environment Department	Member
4	Secretary, Finance Department	Member

5	Secretary, Revenue Department	Member
6	Secretary, Panchayati Raj Department	Member
7	Secretary, ST & SC Development Department	Member
8	Special Secretary, Planning & Co-ordination Department	Member
8	Principal Chief Conservator of Forests	Member
9	Chief Wildlife Warden	Member
10	Project Director, Orissa Forestry Sector Development Project	Member-Secretary

**6. Powers and Functions of High Power Committee:** The High Power Committee shall be responsible for facilitating co-ordination amongst various Departments of the Government and other agencies for achieving the objectives of the Society and also for inter-departmental and inter-programme co-ordination for required synergy, convergence and for minimizing duplication of efforts.

It will also have the authority to sanction the budget of the Society and the operational manual.

The High Power Committee shall meet once in six months or more frequently if necessary. In case of urgency the meeting may be held at a shorter notice.

**7. Governing Body (GB):** The Governing Body of the Society shall consist of the following members :-

1	Agriculture Production Commissioner-cum-Additional Chief Secretary	Chair Person
2	Secretary, Forest & Environment Department	Member
3	Principal Chief Conservator of Forests	Member
4	Chief Wildlife Warden	Member
5	Special Secretary, Forest & Environment Department	Member
6	NGO Representative (Project Director's nominee)	Member
7	Project Director, Orissa Forestry Sector Development Project	Member-Secretary

**8. Power & Functions of the Governing Body:** The functions of the Governing Body shall include:

- (i) Monitoring the financial and physical progress of the programme of the Society
- (ii) Providing guidance to the PMU in preparation of the operational manual
- (iii) Guidance and initiatives for changes in forest policy and rules based on the lessons learnt from the OFSDP.
- (iv) Monitor disbursement of loan proceeds.

The Governing Body shall meet once in three months or more frequently, if necessary. Ordinarily seven days, notice shall be given before a meeting of the Governing Body. In case of urgency the meeting may be held at a shorter notice. A minimum of four members shall form the quorum for the meeting of the Governing Body.

9. **Chief Executive Officer:** The Project Director, Orissa Forestry Sector Development Project (OFSDP) shall be appointed by the State Government. He shall be the *Ex officio* Chief Executive Officer of the Society and head of Project Management Unit (PMU) of OFSDP.

The Chief Executive Officer shall have the following duties and responsibilities :

- (a) To issue technical, administrative and financial guidelines, instructions, and approval in connection with the OFSDP and other projects, programmes implemented by the Society.
- (b) To prepare a mission document which shall state specific goals of the Society, strategies to be adopted, programmes and works to be taken up, and time frame for achieving pre-determined specific targets for each Divisional Management Unit ( DMU).
- (c) To supervise and review the progress of all activities under the OFSDP and other programmes of the Society.
- (d) To assign duties and responsibilities, manage, control and supervise officers and staff deployed to Project Management Unit (PMU), Divisional Management Unit ( DMU) and Field Management Unit (FMU) of OFSDP
- (e) To exercise such power, as may be necessary for achieving the objectives of the Society.

10. **Project Management Unit (PMU):** Government, further after careful consideration, have decided to constitute a Project Management Unit (PMU) for the Orissa Forestry Sector Development Project at the State Level to manage, control and supervise the implementation of OFSDP. Project Management Unit will be headed by a Project Director (PD), who will be a Very Senior Officer (VSO) of the Indian Forest Service. Under the PD, three Joint Project Directors in rank of Conservator of Forests would be posted to PMU to deal with Administration and Finance; Implementation, Monitoring & Evaluation; and HRD and Research. Eight Deputy Project Directors would be assisting the Project Director. Those positions would be held on re-deployment of officers from the Forest Department and other Government Departments.

The structure of PMU shall be as follows:

Project Director		APCCF
Joint PD	Administration and Finance	CF
Deputy PD	Administration	Deputy CF
Deputy PD	Finance	Deputy CF
Joint PD	Implementation, M&E	CF
Deputy PD	Forest Technology/Management and Planning / M&E	Deputy CF
Deputy PD	Livelihood Improvement & VSS/ Community Development	Deputy CF or equivalent
Joint PD	HRD and Research	CF
Deputy PD	JFM / Socio-economy	Deputy CF or equivalent
Deputy PD	Publicity and Awareness	Deputy CF or equivalent
Deputy PD	Training	Deputy CF or equivalent
Deputy PD	Forest Technology	Deputy CF

Specific functions includes overall project co-ordination, procurement management, financial management including checking of all accounts and preparation of disbursement requests to JBIC, arrangement of audit, monitoring and evaluation, and preparation of reports such as Progress Reports and Project Completion Report.

**11. Divisional Management Unit (DMU):** For ensuring proper implementation of the project in the field to derive the desired goal, it is decided to constitute one Divisional Management Unit (DMU) at Forest Division level in 14 Forest & Wildlife Divisions and one Field Management Unit (FMU) at Range level in these Divisions. Divisional Forest Officer would be the *ex officio* Chief of the DMU having following structure:

1	DMU Chief	DFO ( <i>ex officio</i> )
2	DMU Asst. Chief	ACF
3	Administration Section	FEO/Forester
4	Micro- Planning & Forest Technology	FEO/Forester
5	Infrastructure Dev.	FEO/ Forester
6	Community Development	FEO/Forester
7	Income Generating Activity(IGA) Section	FEO/ Forester

The DMU Chief shall assign duties and responsibilities to DMU officers & staff, manage, control and supervise implementation of the OFSDP at division level, facilitate reporting, information flow, financial transactions regarding OFSDP, provide technical assistance to FMU(s).

**12. Field Management Unit (FMU):** Field Management Unit (FMU) would be headed by the Range Officer and *ex officio* FMU Chief and the constitution of FMU shall be as given below:

1	FMU Chief	Range Officer ( <i>ex officio</i> )
2	Administration Section	VFW
3	Micro Planning & Forest Technology	VFW/Forester

The FMU Chief would manage, control and supervise implementation of the OFSDP at Range level, facilitate information flow and provide technical assistance to Vana Samrakhsana Samiti (VSS). The Administration Section shall be responsible for managing the administrative matters relating to FMU, assist and guide VSS(s) in administration and account management, consolidate and submit accounting document, prepare and submit VSS wise progress report.

The Micro planning & Forest Technology Section shall conduct baseline survey, assist community in forming Vana Samarakhsana Samitis (VSS)/ Self-help Group (SHG), facilitate participatory rural appraisal (PRA), assist VSS in preparation of micro plan ( Joint Forest Management Plan) and evolve detailed annual work plan and cost estimate for each micro plan, initiate participatory monitoring, and capacity building of VSS/ SHG.

Technical assistance for Entry Point Activities, Income Generating Activity (IGA) and livelihood improvement will be outsourced to local NGOs.

13. The Society and Management Units through Society will receive grants from State Government, Government of India or any other Agencies with the approval of the State Government and shall not, in any event, incur loans or create any liabilities which will be burden on the Government. The Unit shall also not lease or rent out, or in any way transfer possession of any land/premises or any movable property without the prior approval of the government.

ORDER: It is ordered that the Resolution be published in the *Extra ordinary Gazette* of the Orissa Government for general information and copy be communicated to all the Departments of Government/ Heads of Departments and other concerned.

By order of the Governor

S. P. NANDA  
Principal Secretary to Government